

# Overview and Scrutiny Committee

## Overview and Scrutiny Committee Work Programme 2012/13

22 January 2013

### Report of Head of Law and Governance

#### PURPOSE OF REPORT

This report presents the Overview and Scrutiny Committee work programme 2012/13 for consideration.

This report is public

#### Recommendations

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The Overview and Scrutiny Committee is recommended:

- (1) To consider the Overview and Scrutiny Committee work programme 2012/13 as set out at Appendix 1 of the attached report.
- (2) To note any items of interest in the Executive Work Programme and consider whether to include them on the Overview and Scrutiny Committee Work Programme 2012/13.
- (3) To consider if there are any other items Members would like to include on the Overview and Scrutiny Committee Work Programme.

#### Details

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##### **1 Draft Overview and Scrutiny Committee Work Programme 2012/13**

- 1.1 The Overview and Scrutiny Committee Work Programme 2012/13 is attached at appendix 1.
- 1.2 At the request of Overview and Scrutiny Committee Members and Members of the Resources and Performance Scrutiny Board, the work programmes of the two scrutiny committees have been separated. Members are invited to make any suggestions to improve the

appearance of the work programme.

- 1.3 Each future agenda item includes an overview of the item and reason for consideration by the Board.
- 1.4 In determining the work programme for 2012/13, the Committee will wish to take into account the terms of reference as laid out in the Constitution (Appendix 2).

## **2 Executive Work Programme**

- 2.1 As part of the monthly work programme report, the Committee reviews the Executive Work Programme to consider whether there are any issues which they would wish to look at in more detail in advance of the Executive discussion and decision. To facilitate a thorough consideration of the topic the Committee will need to identify the Executive Work Programme items at an early stage of the decision making process.
- 2.2 The Executive Work Programme is updated and published monthly; an electronic copy is available on the council's website and all councillors are sent a prompt containing the website link. Members of the Committee are encouraged to review the Executive Work Programme outside the committee meetings and to contact the Chairman, Vice-Chairman or Democratic Services Officer if there is a topic that they wish to review.
- 2.3 The Committee will wish to note any items of interest in the current version of the Executive Work Programme and consider whether to include them on the Overview and Scrutiny Committee Work Programme for 2012/13.
- 2.4 At the time of writing this report, the current version of the Executive Work Programme is February to May, 2013 and can be found at: [www.cherwell.gov.uk](http://www.cherwell.gov.uk)

## **3 Updates on Overview and Scrutiny Work Programme Items**

- 3.1 Banbury Brighter Futures – Update from the Director of Community and Environment:-

'The 2012/13 Brighter Futures Programme priorities are established and multi agency work is on going. A review of performance indicators and data is underway due to the extent of change since the Brighter Futures Programme commenced. Funding support has been given to Banbury Street Pastors. The Thriving Families initiative is now integrated locally with Brighter Futures activities via the Banbury Hub at Woodgreen. Joint work has also commenced with local GPs regarding

a healthy eating project. A Banbury Councillors workshop was held on 25 October from which a number of programme developments were proposed and are being followed up.'

- 3.2 Draft Local Plan 2012 – Update report recently submitted to Executive on 3 December, 2012 (available to view at [Cherwell District Council - Agenda for Executive on Monday 3 December 2012, 6.30 pm](#)). Officers are currently working through responses received during consultation period, with Member Briefings to take place during February. A further report will go to Executive in March, with the final decision being made at a special Council meeting in March.

#### **4 Potential Work Programme Items**

- 4.1 Committee Members may wish to suggest other items for inclusion on the Work Programme 2012/13. Members are reminded that in considering the suggestions for the Work Programme and prioritising topics, it is important to consider the resources available to support the work and the timescales. The Committee should also reflect on the demands that scrutiny reviews place on the resources in the individual service areas.

- 4.2 The Committee will also wish to consider the priority checklist. The current, informal criteria applied to all suggestions for a scrutiny review are that it must:

- be of concern to a group of people living within the Cherwell District;
- relate to a service, event or issue in which the Council has a significant stake or over which the Council has an influence;
- not be an issue which scrutiny has considered during the last 12 months;
- not relate to an individual service complaint;
- not relate to an individual planning or licensing application.

#### **5 Future Meetings Schedule**

- 5.1 The future meeting dates for the Overview and Scrutiny Committee and the Resources and Performance Scrutiny Board are listed below.

<b>Overview and Scrutiny Committee</b>	12 March 2013, 6.30pm 23 April 2013, 6.30pm
<b>Resources &amp; Performance Scrutiny Board</b>	5 March 2013, 6.30pm 16 April 2013, 6.30pm

## Implications

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- Financial:** There are no financial implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.  
Comments checked by Sarah Best, Service Accountant, 01295 221982
- Legal:** There are no legal implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.  
Comments checked by Paul Manning, Solicitor Advocate 01295 221691
- Risk Management:** If too many items are included on the work programme there is a risk that scrutiny agendas become overloaded. This undermines effective scrutiny because Members are unable to concentrate on the key issues and officer resources are over-stretched. It may be necessary to hold further meetings during the year if the risk of not achieving the work programme becomes apparent. The report of the individual scrutiny reviews will address any specific risk issues.  
Comments checked by James Doble, Democratic and Elections Manager, 01295 221587

## Wards Affected

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Each scrutiny review will identify the wards affected

## Corporate Plan Themes

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Each scrutiny review will identify the relevant corporate plan themes

## Document Information

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Appendix No	Title
Appendix 1	Overview and Scrutiny Committee Work Programme 2012/13
Appendix 2	Overview and Scrutiny Committee Terms of Reference
<b>Background Papers</b>	
None	
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